

The Cookie Recipe

Issue 16



A Resource Guide for Volunteers
during the 2024 Cookie Season




Wrapping Up

As we conduct the final wrap-up of this year's cookie program, we want to extend a huge thank you to everyone who helped make this year's cookie program a success! Your hard work and dedication empowers our Girl Scouts to learn valuable, life-long skills and helps them grow into confident leaders.

We would love to hear how your troop is planning on using troop proceeds to bring the Girl Scout Experience to the Girl Scouts in your troop. Please send us an email at customercare@gsofct.org and share your plans. We may use your troop's plans as an example in future communications.

A few last reminders that troop cookie volunteers may need to attend to:

- 1. If you missed the April 26 deadline to allocate cookies and/or select rewards for your troop, contact us at customercare@gsofct.org before 12:00 PM on Tuesday April 30 so we can make the entries for you.**
 - 2. Prepare for the final ACH withdrawal/deposit on May 3.** Ensure that all cookie funds have been collected from troop families and booth sale money has been deposited into the troop bank account. **Reminder:** Don't forget to enter payments into the Girl Scout's record on the order tab!
 - 3. The TOP Troop form is available!** Details for eligibility for the TOP Troop award are on page 37 in the Cookie Program Volunteer Guide. If your troop is eligible, you must complete [this form](#).
 - 4. Cookie Credits and TOP troop certificates will be mailed to the troop leader listed in eBudde.** Please make sure the full address is listed in eBudde. If there is no leader listed in eBudde we will mail the certificates to the troop cookie manager.
 - 5. Please ensure that all Girl Delivery cookies have been delivered to customers and recorded correctly in eBudde.** For orders that were placed in Digital Cookie after the Initial Order Period, watch [this tutorial](#) to see how a Girl Scout's record is listed in eBudde and how to allocate packages for them.
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Upcoming Important Dates & Resources

April 28 – Digital Cookie closes for shipped and donation orders.

May 3 – Final ACH payment initiated. Deadline to submit the TOP Troop Form.

Late June – Rewards, including patches will be shipped to service unit cookie managers. Please look for communication from them about where and when to pick up rewards.

Be sure to check out our [Cookie Program Resources](#) page for additional resources for Girl Scouts, families, and volunteers.

